

## **ADVICE TO STUDENTS AND PARENTS**

Dear Students/Parents,

In an effort to serve the students aspiring for higher education, we have made an attempt to help students make informed choices. All the Higher Secondary Schools have been oriented by the staff of Department of Adult and Higher Education, Ministry of Education during the autumn of 2014. Information on higher education opportunities, selecting recognised quality institutions of higher learning, and after-admission requirements have been shared. This should facilitate the students getting enrolled to institutions of quality and prestige resulting to ease of employment.

There have been reported cases of students getting admitted to or graduating from universities which are not recognised. Students usually get themselves enrolled through their parents, seniors, education consultancy and placement firms or government agencies. All involved are not always ignorant about the types of higher learning institutions across the globe.

The recognition of qualifications has been taken over by the Bhutan Accreditation Council (BAC) from the Royal Civil Service Commission since its establishment on 14 June 2011. The Council is the national autonomous body for quality assurance, accreditation, and recognition of qualifications in tertiary education. The BAC provides the qualifications recognition services, on requests, through its Secretariat - Quality Assurance and Accreditation Division (QAAD), Department of Adult and Higher Education, Ministry of Education. The services are provided based on the guidelines prepared in line with the international practices and adopted by the Council.

The minimum basic requirement is to ensure that the programmes offered are accredited by professional bodies and the college/institute is affiliated to a recognised university or is authorized to confer the degree by their country. The list of Indian Professional Councils is available at [www.ugc.ac.in/page/professional-councils.aspx](http://www.ugc.ac.in/page/professional-councils.aspx). There are also national accreditation bodies in many countries. The university must be recognised by the University Grants Commission (UGC) or equivalent body. Alternately, they can be a member of university association in the country/region/world. For example, universities in India may be a member of Association of Indian Universities (AIU), or Association of Commonwealth Universities (ACU) or International Association of Universities (IAU). It is advisable to check their status in their official links. The information given in the University/institute website may not always be reliable.

The websites for the above agencies are given as follows:

1. UGC: [www.ugc.ac.in](http://www.ugc.ac.in)
2. AIU: [www.aiuweb.org](http://www.aiuweb.org)
3. ACU: [www.acu.ac.uk](http://www.acu.ac.uk)

4. IAU: [www.iau-aiu.net](http://www.iau-aiu.net)

The UGC lists the types of universities with their status. It is advisable to avoid universities whose reports are awaited or category C deemed universities.

In case, the institution (university/college/institute) is not recognised, the individual or agency responsible for placing the student/s shall be responsible for any loss incurred. Therefore, all concerned are urged to find the status of the institution before deciding to get enrolled. This does not only save time and resources but also facilitate to get employable quality tertiary education.

After the admission, the students must register as tertiary student and Bhutanese Students Association (BSA) member by logging to [www.citizenservices.gov.bt](http://www.citizenservices.gov.bt). This shall facilitate the student services amongst other benefits.

Further, the students/parents are advised to get help of the licensed Education Consultancy and Placement Firm registered with the Department of Adult & Higher Education. Their addresses and other Contact details are given below:

Sl. No.	ECPF	Address	Contact details
1.	Apex	Below MKTS Building, Norzin Lam, Thimphu	02-341055(P), 17289545, <a href="mailto:info.apex.bt@gmail.com">info.apex.bt@gmail.com</a>
2.	Bhutan Global Education Service	Flat # 3 Building #26, New YDF Building, Hongkong Market, Thimphu	17119035, <a href="mailto:tashiverve@gmail.com">tashiverve@gmail.com</a>
3.	Bhutan International	Near STCBL Showroom, Changzamtog, Thimphu	02-341094(T/F), 77483446, 17560146 <a href="mailto:info.bhutaneducation@gmail.com">info.bhutaneducation@gmail.com</a>
4.	Bhutan Overseas	1 <sup>st</sup> Floor, Lhaki Building, Near Main Traffic, Norzin Lam, Thimphu	02-321415 (T/F), 17610040, <a href="mailto:educationbtn@gmail.com">educationbtn@gmail.com</a>
5.	Bhutan Student Care	Chang Lam, Thimphu	02-328302(P), 02-328300(F), 17729244, <a href="mailto:bhutanstdcare@gmail.com">bhutanstdcare@gmail.com</a>
		Norkhil Lam, Phuentsholing	05-252582(P), 05-252581(F), 17911006, <a href="mailto:bhutanstdcare@gmail.com">bhutanstdcare@gmail.com</a>
6.	Buildyouth Bhutan	Opposite CDCL Office, Lower Motithang, Thimphu	02-324885 (P), 02-324884(F), 17899209, <a href="mailto:buildyouthbhutan@gmail.com">buildyouthbhutan@gmail.com</a>
7.	Career Infopedia	3 <sup>rd</sup> Floor, Kelwang Complex, Thimphu	02-326291(T/F), 17116699, <a href="mailto:careerinfo1199@yahoo.com">careerinfo1199@yahoo.com</a>
8.	CareerWin	Flat #102, Lhaki Building, Phendey Lam, Hongkong Market, Thimphu	02-335382(T), 02-336398 (F) 17372607, <a href="mailto:careerwinedu@gmail.com">careerwinedu@gmail.com</a>

9.	CMC	Yarkay Plaza, Thimphu	02-329842(T/F), 17610034, <a href="mailto:cmchhetricon@gmail.com">cmchhetricon@gmail.com</a>
10.	Dorji	Above Memorial Choeten, POB# 499, Thimphu	02-328439(P), 17112011, <a href="mailto:wangchendorji@gmail.com">wangchendorji@gmail.com</a>
11.	E A-Z	Room # 103/4, Kuenzang Complex, Norzin Lam, Thimphu	02-325211(P), 02-334664(F), 17608900, <a href="mailto:eazbhutan@gmail.com">eazbhutan@gmail.com</a>
12.	Elyon	Room # 202, CBSD Building, Opposite Taj Tashi Hotel, Norzin Lam, Thimphu	02-328089(T/F), 17549079, <a href="mailto:edeybuzz@yahoo.com">edeybuzz@yahoo.com</a>
13.	Gakey Kuenphun	Building # 53, Above RKP School, Changangkha, Thimphu	17925488, 17441886, <a href="mailto:gakey_2007@yahoo.com">gakey_2007@yahoo.com</a>
14.	Global Reach	Chhundu Enterprise, POB # 131, Thimphu	02-334362(P), 02-334360(F), 16918300, <a href="mailto:thimphu@globalreachonline.com">thimphu@globalreachonline.com</a>
15.	Happy	Gadhen Khangzang, POB # 684, Phendey Lam, Thimphu	02-336228(T/F), 17111009, <a href="mailto:happinessconsultinggroup@gmail.com">happinessconsultinggroup@gmail.com</a>
16.	Higher	Room # 202, House No. 8, Opposite MoWHS, Chang Lam, Thimphu	17111887, <a href="mailto:dl-ham@hotmail.com">dl-ham@hotmail.com</a>
17.	IMS Sophia	IMS Office, Election Commission Building, Olakha	17580892,
18.	International	Room # 101, Building No. 4, Behind EC Office, Olakha	17852735, <a href="mailto:j.mangar@yahoo.com">j.mangar@yahoo.com</a> <a href="mailto:jamesmanger203@gmail.com">jamesmanger203@gmail.com</a>
19.	KST	Opposite Thai Consulate, PB No. 149, Kuencho Lam, Thimphu	02-328464(P), 02-322645(F), 17111919, 17802766, 77245725, <a href="mailto:kamgyal_777@yahoo.com">kamgyal_777@yahoo.com</a> <a href="mailto:st4rbg@gmail.com">st4rbg@gmail.com</a>
20.	Lama	1 <sup>st</sup> Floor, Jojo's Building, Chang Lam, Thimphu	02-334839(T/F), 17614267, <a href="mailto:lamaoverseaedu@gmail.com">lamaoverseaedu@gmail.com</a>
21.	Losel Phendhey	Flat # 202, Tashi Rabten Building, Phendey Lam, Thimphu	17641964, 77200230, <a href="mailto:lpeduconsultancy@gmail.com">lpeduconsultancy@gmail.com</a>
22.	My Choice My University	Flat # 3, Near ST Spa, Semtokha Lap, Babesa, Thimphu	02-350198(T/F), 17828670, <a href="mailto:mcmu.enquiry.bt@gmail.com">mcmu.enquiry.bt@gmail.com</a>
23.	Namgyel	Room # 301, Dragon Shopping Complex, Norzin Lam, Thimphu	17944134, <a href="mailto:namgyel.ecpf@gmail.com">namgyel.ecpf@gmail.com</a>
24.	Nazhoen	Flat # 2, Gaydaphu House, Changgedaphu, Thimphu	17533776, 02-339761
25.	Nukareer	Room # 116, Zhomlha Complex, Wogzin Lam,	02-340376, 17689017, 17787125, 17807578, <a href="mailto:career@nukareer.com">career@nukareer.com</a>

		Clock Tower Lane, Thimphu	
26.	Rangjung	1 <sup>st</sup> Floor, Gadhen Khangzang, Phenday Lam, Thimphu	17110716, <a href="mailto:rangjung.educon@gmail.com">rangjung.educon@gmail.com</a>
27.	Rigsum	Room # 301, KMT Building, POB # 494, Norzin Lam, Thimphu	02-321466 or 02-321467 (P), 02-321082(F), 17604714, <a href="mailto:info@rigsum-it.com">info@rigsum-it.com</a>
28.	Samden Kuendrup	Flat # G02, POB # 1339, Changangkha, Thimphu	02-339094(T/F), 17998544, 77213300, <a href="mailto:samdenkuendup@gmail.com">samdenkuendup@gmail.com</a>
29.	Samdrup Penor	Room # 55, POB # 1629, Changlam Plaza, Chang Lam, Thimphu	02-340533(T/F), 17236107, 17141778, <a href="mailto:paldenuloday@yahoo.com">paldenuloday@yahoo.com</a>
30.	Sherig Gongphel	Flat # A36, Namgayphodrang Shopping Complex, Phuentsholing	05-251295(P), 17440485, <a href="mailto:sherriggongphel12@gmail.com">sherriggongphel12@gmail.com</a>
31.	Sherig Thuendrel	Paro Town, Paro	17923289, 77351806, <a href="mailto:sherrigthuendrel@gmail.com">sherrigthuendrel@gmail.com</a>
32.	TR	1 <sup>st</sup> Floor, Yarkay Plaza, PB# 1141, Chang Lam, Thimphu	02-336248(T), 02-325842(F), 17555011, 17665254, <a href="mailto:trediconsultancy@gmail.com">trediconsultancy@gmail.com</a>
33.	Ugyen Pee	Room # 134, Zhomlha Building, Thimphu	02-335620(T/F), 17703534, <a href="mailto:ugyenpee@yahoo.com">ugyenpee@yahoo.com</a>
34.	Universal	1 <sup>st</sup> Floor, Dolkar Plaza, Chorten Lam, Thimphu	17998832, <a href="mailto:prernapsup@hotmail.com">prernapsup@hotmail.com</a>
35.	Yoebar	Flat # 1, Building No. D9, Norkhil Lam, Phuentsholing	05-251686(T/F), 17400264, <a href="mailto:jigmethinley402@yahoo.in">jigmethinley402@yahoo.in</a>

For further clarifications you may contact:

<b>Subject</b>	<b>Phone</b>	<b>Email</b>
Status of Institutions	02-334101 or 02-332068	<a href="mailto:qaad2012dahe@gmail.com">qaad2012dahe@gmail.com</a>
Registering as tertiary student and BSA	02-337175 or 02-337176	<a href="mailto:rinzinhepd@gmail.com">rinzinhepd@gmail.com</a> <a href="mailto:chainga12@gmail.com">chainga12@gmail.com</a>
Student services	02-332248 or 02-335833 or 02-346848	<a href="mailto:baburam_sherpa@yahoo.co.uk">baburam_sherpa@yahoo.co.uk</a> <a href="mailto:dojpee@yahoo.com">dojpee@yahoo.com</a>

Director General

Department of Adult & Higher Education

Ministry of Education